

## Appendix F

### Requirements for Technology Used for Online Professional Development

The standard for Reading Recovery, IPLÉ, and Literacy Lessons is a face-to-face professional learning experience with colleagues and face-to-face lessons with a student who is present at the Training Centre. This experience ensures the professional learning for teachers working with children having the greatest challenges in literacy learning is of the highest quality.

A rationale for the use of technology must be submitted in writing for the use of an online, real-time experience and must receive prior approval by the Trainer and Teacher Leader.

1. Teachers and Teacher Leaders must have the opportunity to meet their colleague group in person prior to any online experiences. This should occur at the beginning of the school year, the middle of the school year, and the end of the school year.
2. Prior to the use of any online learning platform for teacher or Teacher Leader training, particularly for that being used to observe real time lessons, a structured training session must occur to ensure the technology is of a high quality and the educators involved are comfortable with its use.

- a. Liaison Administrators and school administrators must ensure the appropriate technology is available for participation prior to sharing real time teaching through an online platform. The audio and video system used must be of high quality so that the teacher can participate and hear colleagues in order to provide an optimal learning environment.

That is:

- b. There must be sufficient bandwidth available to the teacher at the time of lesson delivery to ensure the highest quality audio and video transmission.
- c. A camera capable of delivering a crisp image, and whose position can be adjusted to provide an adequate view of the lesson must be available.
- d. A microphone with adequate sensitivity to clearly hear both teacher and student must be available.